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**LALOR SECONDARY COLLEGE**  
**PROMOTION POLICY**  
**YEARS 8 TO 12**  
**2018 - 2020**

**AIM**

To ensure that that all members of the Lalor Secondary College community are aware of the academic expectations of students progressing through the year levels.

## **RATIONALE**

The progress of students from one year level to the next is premised on the understanding that it is educationally desirable for students to move through year levels with their peers. Any variation from this involves the obligation to justify the educational benefit of such a change.

The Promotion Policy encourages students to achieve the best possible outcome from the educational opportunities available to them and to remind them of the practical consequences of not participating fully in the curriculum offered by the college.

Our curriculum, teaching practices, student management and welfare policies, assessment and reporting are all designed to meet the needs of students and assist them in moving smoothly through the year levels whilst at our school.

## **PROMOTION POLICY - YEARS 8 – 10**

### **PROCEDURE**

Promotion to the next year level requires the satisfactory completion of subjects studied at the current year level. This includes both the core subjects and the specialist subjects that have scored assessment. The requirement is that the student will obtain a satisfactory achievement in over 70% of all units studied over the year. Semester One results will be used in the initial discussions regarding promotion and the subjects to study in the future.

Satisfactory achievement will be obtained for a unit, when the student averages over 50% for all of the assessment tasks conducted in that unit.

There is a requirement that a student averages over 50% for all of the assessment tasks in at least one semester of study in English.

### **SPECIAL CONSIDERATION**

A student may be promoted to the next year level by the Assistant Principal on the grounds of Special Consideration if it can be shown that the student experienced hardship of a permanent or temporary nature which affected his/her school work. It is the responsibility of the student to notify the Assistant Principal, Sub-School Leader and/or the relevant Student Manager of the details or circumstances relating to the student's situation.

Any decision regarding the promotion of PSD students must first be referred to the Programs Leader and the Student Support Group (S.S.G.). Any communication with the parents of an integration student must occur through the S.S.G.

Special Consideration will not be granted to a student who has been absent from the school or study for prolonged periods (e.g. overseas trips, prolonged holidays) and has therefore been unable to satisfactorily complete the required work.

## APPEAL FOR PROMOTION

In the event that a student has not met the above requirements, the student may apply for promotion to the next year. This will involve an interview with the following year's Student Manager or Sub-School Leader, the student's parent(s)/guardian(s) and the student. The student and parents will be required to show just cause as to the benefits of student promotion and what the student intends to do to ensure that an average of 50% on all of the assessment tasks is obtained in all subjects studied in next year level. If the appeal is successful the student will be promoted to the next year level for a probationary period. A decision on promotion may be made by the Sub-School team/s that will allow promotion of a student to the following year without a parent meeting. In this case a letter will be sent to the parents detailing this decision and the probationary status of their child for the following year.

## ENTRY INTO SPECIFIC SUBJECTS

Due to the specialist nature of some Mathematics subjects at Year 10, achievement levels have been set. These levels must be reached in Year 9 for a student to be granted permission to undertake study in a particular Mathematics subject as part of their Year 10 program. In the initial stage the semester one averages will be used. This has been put in place to ensure students can achieve successful outcomes. The stated percentages in the table below are an average of all of the assessment tasks in Mathematics throughout Year 9.

<b>YEAR 10 SUBJECT</b>	<b>YEAR 9 Achievement Level and Subject</b>
Year 10 Foundation Mathematics	Any score in Foundation Maths Below 40% in General Maths
Year 10 General Mathematics	85% in Foundation Maths 40% in General Maths 40% in Maths Methods
Year 10 Maths Methods	75% in General Maths 65% in Maths Methods

## VCE EARLY ACCESS IN YEAR 10

Students have the opportunity to complete a Unit One VCE subject as part of their year 10 course. Students must complete an online application form as part of their subject selection process. This application must be accompanied by a written statement as to why the student wants to complete a VCE subject. Students must also meet the achievement levels for the following subjects if their application is to be considered. The final decision will be made by the Assistant Principal, Senior-Sub leader and student manager. Refer to Appendix A for the Application Form.

In determining whether a student is eligible to enrol in a VCE subject in Year 10 the following requirements will; be taken into consideration;

<b>VCE Subject</b>	<b>Year 9 subject</b>	<b>Average required</b>
Biology	Science <b>and English</b>	75% or higher
Psychology	Science <b>and English</b>	75% or higher
Business Management	Humanities (Business & Economics component) <b>and English</b>	75% or higher
Health & Human Development	H&PE <b>and English</b>	75% or higher
Studio Arts	Visual Arts related specialist subjects <b>and English</b>	Teacher recommendation
Physical Education	H&PE <b>and English</b>	75% or higher
Environmental Science	Science & Humanities (Geography) <b>and English</b>	75% or higher
Music Performance		MusicTeacher recommendation
Sociology	Humanities <b>and English</b>	75% and higher

## **PROMOTION POLICY - YEAR 11**

### **PROCEDURE**

Promotion to Year 11 requires the satisfactory completion of subjects studied at the current year level. This includes both the core subjects and the specialist subjects that have scored assessment. The requirement is that the student will obtain satisfactory achievement in over 70% of all units studied throughout Year 10.

Satisfactory achievement will be obtained for a unit when the student averages over 50% for all of the assessment tasks conducted in that unit.

There is a requirement that a student averages over 50% for all of the assessment tasks in at least one unit of study in English.

Subject enrolment in Year 11 will be determined by meeting the achievement levels of individual subject units that a student wishes to study. This generally means that a student needs to have an average over 50% for all of the assessment tasks conducted in subjects similar or related to those that the student wishes to study in Year 11. (Other achievement levels are detailed in the Entry into Specific Subjects section below).

It is highly recommended that a student has successfully completed Year 10 specialist subjects in those areas they are pursuing in Units 1&2.

### **SPECIAL CONSIDERATION**

A student may be promoted to Year 11 by the Assistant Principal on the grounds of Special Consideration if it can be shown that the student experienced hardship of a permanent or temporary nature which affected his/her school work. It is the responsibility of the student to notify the Assistant Principal, Sub-School Leader and/or the relevant Student Manager of the details or circumstances relating to the student's application. Official forms are available from the relevant Student Manager.

Any decision regarding the promotion of PSD students must first be referred to the Student Program's Leader. Any communication with the parents of PSD student must occur through the S.S.G.

No Special Consideration will be granted to a student who has been absent from the school or study for prolonged periods (e.g. overseas trips, prolonged holidays) and has therefore been unable to satisfactorily complete the required work.

### **APPEAL FOR PROMOTION**

In the event that a student has not met the above requirements, the student may apply for promotion to Year 11. This may involve an interview with the Senior Sub-School Leader, Assistant Principal, Year 11 Student Manager/s, the student's parent(s)/ guardian(s) and the student. The student and parents will be required to show just cause as to benefits of student promotion and what the student intends to do to ensure that an average of 50% on all of the assessment tasks is obtained in all subjects studied in Year 11. A decision on promotion may be made by the Senior School team that will allow promotion of a student to Year 11 without a parent meeting. In this case a letter will be sent to the parents detailing this decision and the probationary status of their child for the following year.

If the appeal is successful the student will be promoted to the next year level for a probationary period.

## ENTRY INTO SPECIFIC SUBJECTS

Due to the specialist nature of some subjects, achievement levels have been set for these subjects. These levels must be reached in Year 10 for a student to be granted permission to undertake study in those subjects as part of their Year 11 program. Parents may be asked to attend a meeting to discuss a selection that teachers may deem to be potentially very difficult.

The recommendations are in the table on the next page.

The stated percentages in the table below are an average of all of the assessment tasks in that particular subject throughout the semester or the year, depending on the length of that subject in Year 10.

YEAR 11 STUDY	YEAR 10 Achievement Levels
Chemistry	Any Science – 60%
Literature	English – 60%
Foundation Maths	Methods Mathematics – 30% General Mathematics – 40% Foundation Mathematics – 50%
General Maths	Methods Mathematics – 40% General Mathematics – 50% Foundation Mathematics – 80% (Students must apply to change to General Maths in Semester Two)
Mathematics Methods	Methods Mathematics – 60% General Mathematics – 70% (Students must apply to change to Specialist Maths in Semester Two)
Specialist Maths	Methods Mathematics – 70% General Mathematics – 90% (Students must apply to change to Specialist Maths in Semester Two)
Physics	General Mathematics – 60% Methods Mathematics – 50% Any Science – 60%
Biology	Any Science – 60%
Unit 3 and 4 Subjects	Students should receive a 'Satisfactory' in the subject in Unit 1 and/or 2 as a minimum.

## **PROMOTION POLICY – YEAR 12 PROCEDURE**

Promotion to Year 12 requires the satisfactory completion of subjects studied according to the VCE Administrative Handbook .

If a student is successful in 8 or less units throughout the course of the year, a meeting will take place to determine the promotion status. Students must have at least 9 completed units before entry into Year 12 with at least one unit of study in **English**.

Subject selection in Year 12 will be determined by meeting the recommended achievement levels of individual subject units that a student wishes to study. (Other achievement levels are listed below).

Any student, who receives an N for both Units 1 and 2 of a subject in Year 11, will not be able to study Units 3 and 4 of that same subject.

## **SPECIAL CONSIDERATION**

All applications for special provision will be handled according to the VCE Administrative Handbook

## **APPEAL FOR PROMOTION**

In the event that a student has not met either requirement, the student may apply for promotion to Year 12. This may involve an interview with the Assistant Principal, Senior Sub-School Leader and Year 12 Student Manager/s, the student's parent(s)/ guardian(s) and the student. The student and parents will be required to show just cause as to the benefits of student promotion and what the student intends to do to ensure that the outcomes of each attempted subject will be met.

## **ENTRY INTO SPECIFIC SUBJECTS**

Due to the specialist nature of some subjects, achievement levels have been set for several subjects. These levels should be reached in Year 11 for a student to achieve success in those subjects as part of their Year 12 program. Parents may be asked to attend a meeting to discuss a subject choice that teachers may deem to be potentially very difficult for that student.

The stated percentages in the table below are an average of all of the assessment tasks in that particular subject throughout the year.

<b>YEAR 12 STUDY</b>	<b>UNIT 1 AND 2 Achievement Levels</b>
Specialist Maths – Unit 3 and 4	Completion of Maths Methods – 80% Average. Must complete Maths Methods in conjunction with this subject.
Maths Methods	Maths Methods – 70% Average.
Further Maths	Maths Methods – 50% Average General Mathematics – 60% Average.
Accounting	Accounting Units 1and/or 2 – 60% average
Chemistry	Maths Methods - 60% Chemistry - 70% Physics – 60%
Physics	Maths Methods – 60% Physics – 70% Chemistry – 60%
Biology	Biology – 60%
Literature	English / Literature – 60% English – 70% (If Literature is the sole English)

## Appendix A

### LALOR SECONDARY COLLEGE

### VCE EARLY ACCESS - YEAR 10 APPLICATION TO COMPLETE A VCE SUBJECT

Name - \_\_\_\_\_ Home Group \_\_\_\_\_

Subject/s applied for \_\_\_\_\_

#### Semester One Results

Subject	Ass Task 1	Ass Task 2	Ass Task 3	Ass Task 4	S/N
English					
Maths (please indicate the Maths group or set you are currently in). Teacher Name - Group -					
Science					
Humanities					
Language (specify)					
H&PE					
Specialist Subject One Name					
Specialist subject Two Name					

#### Requirements for early enrolment in a VCE subject.

*Students should have passed all core and specialist subjects at Year 9.*

*In addition students must achieve 75% or above average in English.*

*In determining whether a student is eligible to enrol in an early VCE study, the following will be taken into consideration;*

