# Application for Year 7 Placement 2020

This form must be completed for students in Year 6 moving from primary school to a public secondary school. To read the Department’s Placement Policy including permanent address guidelines and the priority order of placement visit: [education.vic.gov.au/school/principals/spag/participation/Pages/placement.aspx](https://www.education.vic.gov.au/school/principals/spag/participation/Pages/placement.aspx)

## Section 1: School Details

|  |  |
| --- | --- |
| **Name of Primary School** |  |

## Section 2: Student Details

|  |  |  |  |
| --- | --- | --- | --- |
| **Given Names** |  | **Date of Birth** |  |
| **Family Name** |  | **Gender** |  |
| **Permanent Residential Address**  |  |
| **Mailing address (if different)** |  |
| **Suburb** |  | **Postcode** |  |
| **VSN (if known)** |  |

## Section 3: Parent/Carer Details

|  |  |
| --- | --- |
| **Contact 1** | **Contact 2** |
| **Title** |  | **Title** |  |
| **Given Name** |  | **Given Name** |  |
| **Family Name** |  | **Family Name** |  |
| **Phone Number** |  | **Phone Number** |  |
| **Email**  |  | **Email**  |  |

## Section 4: Public School Placement Preferences

Complete Section 4 if you are seeking a place in a public school OR if you are in doubt of a non-public school place.

## Section 4a: Designated neighbourhood school

To locate your designated neighbourhood school, enter your permanent residential address at [www.findmyschool.vic.gov.au](http://www.findmyschool.vic.gov.au)

|  |  |
| --- | --- |
| **Your designated neighbourhood school** |  |

## Section 4b: School preferences

List up to three public schools in your order of preference below. You can list your designated neighbourhood school as your first preference. You do not have to list three schools. If you would like to request placement for your child under a sibling claim, use section 4c. Include campus details for your preferred schools if relevant.

|  |  |
| --- | --- |
| **Public School Name** | **Office Use Only****Date of Distribution** |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |

## Section 4c: Sibling claim

A sibling claim can be made where: 1) the sibling resides at the same permanent residential address; 2) the sibling is currently enrolled at the school; and 3) the sibling will continue to be enrolled at the school in 2020.

|  |  |
| --- | --- |
| Public school name | Name and year level of sibling in 2020 |
|  |  |
|  |  |

## Section 5: Placement at independent or catholic school

Only complete Section 5 if you have received confirmation of a place in an independent or catholic school. If you are in doubt about the status of the school place, you are encouraged to complete Section 4 also.

|  |  |
| --- | --- |
| **Non-Public School Name** | **Confirmed Place** |
|  | YES / NO |

## Section 6: Signature of Parents/Carers

Please see page 3 for the full Privacy Notice.

[ ]  I have read this form and the Privacy Notice and understand why information is being collected and how it will be used.

[ ]  I agree to the disclosure of my child’s information for the purpose of Year 7 placement.

☐ I have attached the most recent copies of court orders and/or parenting plans including all Family Law Court Orders.

[ ]  I certify that all of the above information is correct.

|  |  |  |  |
| --- | --- | --- | --- |
| **Contact 1 Signature** |  | **Contact 2 Signature** |  |
| **Date** |  | **Date** |  |