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LALOR SECONDARY COLLEGE
PROMOTION POLICY
YEARS 8 TO 12
2022 - 2025

AIM

To ensure that that all members of the Lalor Secondary College community are aware of the academic expectations of students progressing through the year levels.

RATIONALE

The progress of students from one year level to the next is premised on the understanding that it is educationally desirable for students to move through year levels with their peers. As per Victorian Education Departmental advice, Students will only be retained in their current year level in exceptional circumstances where it is considered to be in the long-term benefit of the social, welfare and or the academic needs of the student. Parents/Care givers will be fully advised of the options that Lalor Secondary College considers to best meet individual student needs. Any variation from this involves the obligation to justify the educational benefit of such a change. Students will not be retained without the consent of the parent/carers.

The Promotion Policy encourages students to achieve the best possible learning outcome from the educational opportunities available to them.

Our curriculum program, teaching practices and pedagogy approaches, student management and welfare policies, assessment and reporting guidelines are all designed to meet the learning needs of students as identified by the Victorian Curriculum , VCE and Vocational Major Pathways to assist them in moving through the year levels.

PROMOTION POLICY - YEARS 8 – 10

PROCEDURE

Promotion to the next year level requires the satisfactory completion of subjects studied at the current year level. This includes both the core subjects and the specialist subjects that have scored assessment. The requirement is that the student will obtain a satisfactory achievement in over 70% of all units studied over the year. Semester One results will be used in the initial discussions regarding promotion and to Inform subject selection and support student choice in pathway planning into the senior years.

Satisfactory achievement will be obtained for a unit, when the student averages over 50% for all of the assessment tasks conducted in that unit.

There is a requirement that a student averages over 50% for all of the assessment tasks in at least one semester of study in English.

SPECIAL CONSIDERATION

A student may be promoted to the next year level by the Assistant Principal on the grounds of Special Consideration if it can be shown that the student experienced hardship of a permanent or temporary nature which affected his/her school work. It is the responsibility of the student to notify the Assistant Principal, Sub-School Leader and/or the relevant Student Manager of the details or circumstances relating to the student's situation.

Any decision regarding the promotion of PSD students must first be referred to the PSD Coordinator and the Student Support Group (S.S.G.). All communication with the parents of an PSD student must occur through the S.S.G process and be managed by the PSD coordinator.

Special Consideration will not be granted to a student who has been absent from the school or study for prolonged periods (e.g. overseas trips, prolonged holidays) and has therefore been unable to satisfactorily complete the required work.

APPEAL FOR PROMOTION

In the event that a student has not met the above requirements, the student may apply for promotion to the next year. This will involve an interview with the following year's Student Manager or Sub-School Leader, the student's parent(s)/guardian(s) and the student. The student and parents will be required to show just cause as to the benefits of student promotion and what the student intends to do to ensure that an average of 50% on all of the assessment tasks is obtained in all subjects studied in next year level. If the appeal is successful the student will be promoted to the next year level for a probationary period. A decision on promotion may be made by the Sub-School team/s that will allow promotion of a student to the following year without a parent meeting. In this case a letter will be sent to the parents detailing this decision and the probationary status of their child for the following year.

ENTRY INTO SPECIFIC SUBJECTS

Due to the specialist nature of some Mathematics subjects at Year 10, achievement levels have been set. These levels must be reached in Year 9 for a student to be granted permission to undertake study in a particular Mathematics subject as part of their Year 10 program. In the initial stage the semester one averages will be used. This has been put in place to ensure students can achieve successful outcomes. The stated percentages in the table below are an average of all of the assessment tasks in Mathematics throughout Year 9.

YEAR 10 SUBJECT	YEAR 9 Achievement Level and Subject
Year 10 Foundation Mathematics	Any score in Foundation Maths Below 40% in General Maths
Year 10 General Mathematics	85% in Foundation Maths 40% in General Maths 40% in Maths Methods
Year 10 Maths Methods	75% in General Maths 65% in Maths Methods

VCE EARLY ACCESS IN YEAR 10

Students have the opportunity to complete a Unit One VCE subject as part of their Year 10 course. Students must complete an online application form as part of their subject selection process. This application must be accompanied by a written statement as to why the student wants to complete a VCE subject. Students must also meet the achievement levels for the following subjects if their application is

to be considered. The final decision will be made by the Assistant Principal, Senior-Sub leader and student manager. Refer to Appendix A for the Application Form.

In determining whether a student is eligible to enrol in a VCE subject in Year 10 the following requirements will be taken into consideration

VCE Subject	Year 9 subject	Average required
Biology	Science	75% or higher
Psychology	Science and English	75% or higher
Business Management	Humanities (Business & Economics component) and English	75% or higher
Health & Human Development	H&PE and English	75% or higher
Studio Arts	Visual Arts related specialist subjects and English	Teacher recommendation
Physical Education	H&PE and English	75% or higher
Environmental Science	Science & Humanities (Geography) and English	75% or higher
Music Performance		Music Teacher recommendation
Sociology	Humanities and English	75% and higher

PROMOTION POLICY - YEAR 11

PROCEDURE

Promotion to Year 11 requires the satisfactory completion of subjects studied at the current year level. The requirement is that the student will obtain satisfactory achievement in over 70% of units studied throughout Year 10.

Satisfactory achievement will be obtained for a unit when the student averages over 50% for all of the assessment tasks conducted in that unit.

There is a requirement that a student averages over 50% in at least one unit of study in English. Subject enrolment in Year 11 will be determined by meeting the achievement levels of individual subject units that a student wishes to study. This generally means that a student needs to have an average over 50% for all of the assessment tasks conducted in subjects similar or related to those that the student wishes to study in Year 11. (Other achievement levels are detailed in the Entry into Specific Subjects section below).

It is highly recommended that a student has successfully completed Year 10 specialist subjects in those areas they are pursuing in Units 1&2.

SPECIAL CONSIDERATION

A student may be promoted to Year 11 by the Assistant Principal on the grounds of Special Consideration if it can be shown that the student experienced hardship of a permanent or temporary nature which affected his/her school work. It is the responsibility of the student to notify the Assistant Principal, Sub School Leader and/or the relevant Student Manager of the details or circumstances relating to the student's application. Official forms are available from the relevant Student Manager.

Any decision regarding the promotion of PSD students must first be referred to the Student Program's Leader. Any communication with the parents of PSD student must occur through the S.S.G.

No Special Consideration will be granted to a student who has been absent from the school or study for prolonged periods (e.g. overseas trips, prolonged holidays) and has therefore been unable to satisfactorily complete the required work.

APPEAL FOR PROMOTION

In the event that a student has not met the above requirements, the student may apply for promotion to Year 11. This may involve an interview with the Senior Sub-School Leader, Assistant Principal, Year 11 Student Manager/s, the student's parent(s)/ guardian(s) and the student. The student and parents will be required to show just cause as to benefits of student promotion and what the student intends to do to ensure that an average of 50% on all of the assessment tasks is obtained in all subjects studied in Year 11. A decision on promotion may be made by the Senior **Sub** School team that will allow promotion of a student to Year 11 without a parent meeting. In this case a letter will be sent to the parents detailing this decision and the probationary status of their child for the following year.

If the appeal is successful the student will be promoted to the next year level for a probationary period.

ENTRY INTO SPECIFIC SUBJECTS

Due to the specialist nature of some subjects, achievement levels have been set for these subjects. These levels must be reached in Year 10 for a student to be granted permission to undertake study in those subjects as part of their Year 11 program. Parents may be asked to attend a meeting to discuss a selection that teachers may deem to be potentially very difficult.

The recommendations are in the table on **this** page.

The stated percentages in the table below are an average of all of the assessment tasks in that particular subject **for** the length of that subject in Year 10.

YEAR 11 STUDY	YEAR 10 Achievement Levels
Biology	Any Science – 60%
Chemistry	Any Science – 60%
Physics	General Mathematics – 60% Methods Mathematics – 50% Any Science – 60%
Literature	English – 60%
Foundation Maths	Methods Mathematics – 30% General Mathematics – 40% Foundation Mathematics – 50%
General Maths	Methods Mathematics – 40% General Mathematics – 50% Foundation Mathematics – 80% (Students must apply to change to General Maths in Semester Two)
Mathematics Methods	Methods Mathematics – 60% General Mathematics – 70% (Students must apply to change to Specialist Maths in Semester Two)

Specialist Maths

Methods Mathematics – 70%
General Mathematics – 90%
(Students must apply to change to
Specialist Maths in Semester Two)

Unit 3 and 4 Subjects

Students should receive a
'Satisfactory' in the subject in Unit
1 and/or 2 as a minimum.

PROMOTION POLICY – YEAR 12 PROCEDURE

Promotion to Year 12 requires the satisfactory completion of subjects studied according to the VCE Administrative Handbook.

If a student is successful in 8 or less units throughout the course of the year, a meeting will take place to determine the promotion status. Students must have at least 9 completed units before entry into Year 12 with at least one unit of study in English.

Subject selection in Year 12 will be determined by meeting the recommended achievement levels of individual subject units that a student wishes to study. (Other achievement levels are listed below).

Any student, who receives an N for both Units 1 and 2 of a subject in Year 11, will not be able to study Units 3 and 4 of that same subject.

SPECIAL CONSIDERATION

All applications for special provision will be handled according to the VCE Administrative Handbook

APPEAL FOR PROMOTION

In the event that a student has not met either requirement, the student may apply for promotion to Year 12. This may involve an interview with the Assistant Principal, Senior Sub-School Leader and Year 12 Student Manager/s, the student's parent(s)/ guardian(s) and the student. The student and parents will be required to show just cause as to the benefits of student promotion and what the student intends to do to ensure that the outcomes of each attempted subject will be met.

ENTRY INTO SPECIFIC SUBJECTS

Due to the specialist nature of some subjects, achievement levels have been set for several subjects. These levels should be reached in Year 11 for a student to achieve success in those subjects as part of their Year 12 program. Parents may be asked to attend a meeting to discuss a subject choice that teachers may deem to be potentially very difficult for that student.

The stated percentages in the table on the next page are an average of all of the assessment tasks in that particular subject throughout the year.

YEAR 12 STUDY	UNIT 1 AND 2 Achievement Levels
Specialist Maths	Completion of Maths Methods – 80% Average. Must complete Maths Methods in conjunction with this subject.
Maths Methods	Maths Methods – 70% Average.
Further Maths	Maths Methods – 50% Average General Mathematics – 60% Average.
Accounting	Accounting Units 1and/or 2 – 60% average
Chemistry	Maths Methods - 60% Chemistry - 70% Physics – 60%
Physics	Maths Methods – 60% Physics – 70% Chemistry – 60%
Biology	Biology – 60%
Literature	English / Literature – 60% English – 70% (If Literature is the sole English being undertaken in Year 12)

Appendix A

LALOR SECONDARY COLLEGE

VCE EARLY ACCESS - YEAR 10 APPLICATION TO COMPLETE A VCE SUBJECT

Name - _____ Home Group _____

Subject/s applied for _____

Semester One Results

Subject	Ass Task 1	Ass Task 2	Ass Task 3	Ass Task 4	S/N
English					
Maths (please indicate the Maths group or set you are currently in). Teacher Name - Group -					
Science					
Humanities					
Language (specify)					
H&PE					
Specialist Subject One Name					
Specialist subject Two Name					

Requirements for early enrolment in a VCE subject.

Students should have passed all core and specialist subjects at Year 9.

In addition students must achieve 75% or above average in English.

In determining whether a student is eligible to enrol in an early VCE study, the following will be taken into consideration;

VCE Biology – Science 75% or higher average

VCE Psychology – Science 75% or higher average

VCE Business Management – Humanities 75% or higher average

VCE Health & Human Development – H&PE 75% or higher average

VCE Studio Arts – Teacher Recommendation

VCE Physical Education – H&PE 75% or higher average

VCE Environmental Science – Science 75% or higher average

VCE Music Performance – Music Teacher Recommendation

Selected VCE Unit 1&2 subject

Preference One _____

Preference Two _____

Reasons for application

Student Signature _____

Parent Name _____

Parent Signature _____

Date _____

Senior Sub School Leader or Student Manager to complete;

Approved Not Approved Signature & initials _____

Office use only – Sub School Leader/Student Manager comments, teacher feedback & reasons for decision.
